

**REGULAR MEETING OF THE BOARD OF TRUSTEES
Thursday, November 10, 2016**

Members present

Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Smith called the meeting to order at 5:00PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

The Board approved the meeting agenda, as presented.

Motion by Maria Haug, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no comments made by the Public on the Closed Session items.

4. CLOSED SESSION

A. INDIVIDUAL STUDENT DISCIPLINARY MATTER(S)/STUDENT NEED(S)

B. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

FFA Officers led the Public in the Pledge of Allegiance.

President Smith reported that in connection with Item B., the Superintendent's Evaluation was conducted. In Closed Session, Item A., Student No. 2173 was discussed and no action taken. In connection with Closed Session Item A, Student No. 1156, the Board considered the Administration's recommendation to amend the Stipulation Expulsion Agreement to continue attendance until the end of the 2016-2017 school year, if the student complies with provisions of the agreement.

Motion by Jeff Conwell, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

6. PUBLIC COMMENT

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

There were no comments made by the Public on item not on the agenda.

7. PRESENTATIONS

A. INTRODUCTION OF THE ST. HELENA HIGH SCHOOL FUTURE FARMERS OF AMERICA (FFA) OFFICERS

The officers from the St. Helena Future Farmers of America (FFA) provided the Board with information on the FFA program. The Officers provided the Board with background on the FFA history, a list of course offerings, student development, supervised agriculture experience program, chapter development, community development, and a review of where the program completers attend.

Chief Academic/HR Officer Chris Heller recognized St. Helena High School Football Coach and Teacher, Brandon Farrell with the 2016 Honor Coach Award.

B. RECOGNITION OF THE 2016 HONOR COACH AWARD RECIPIENT, BRANDON FARREL

Coach Farrell extended his thanks to his coaching staff and assistants for their work and commitment to the team and the students. He also thanked his family for their support, especially during football season. In closing he extended his appreciation for a generous school community.

C. PRESENTATION ON TRAFFIC SAFETY

Steve Palmer, St. Helena Public Works Director, provided the Board with a presentation on traffic safety. Mr. Palmer began his presentation on the history of the Grayson Traffic Signal from 1999 to the present. Mr. Palmer highlighted the benefits of the traffic signal installation. Mr. Palmer then provided information on the Interwest Consulting Pedestrian Crossing/Safety Study. The recommendations are as follows:

1. Center line and edge line striping
2. "No U-Turn" Signs
3. Crosswalk location at east end of parking drop off area
4. Crosswalk highlighted with solar powered LED warning signs, advance signs, and centerline signage
5. Support from school staff, parents, and students to ensure crosswalk usage
6. Solar powered radar speed signs located near the Primary School

Mr. Palmer reviewed the placement on the Grayson crosswalk and the details of the signage. In closing, Mr. Palmer reviewed the mandatory items needed to be completed by Davies Winery prior to the Certificate of Occupancy. The four items needed that must be completed are:

1. Center line and edge line striping
2. "No U-Turn" Signs
3. Crosswalk location at east end of parking drop off area
4. Crosswalk highlighted with solar powered LED warning signs, advance signs, and centerline signage

Susan Kenward approached the Board to provide comment on the presentation. Ms. Kenward expressed her concern to student safety with the upcoming addition of the Davies Tasting Room. She also shared disappointment with the City of St. Helena for the lack of safety work performed in response to the Safety Studies

performed by Interwest Consulting. Ms. Kenward urged the Board to further review the Project. She also provided the Board with additional information, including a list of recommendations and report.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Trustee Haug provided the Board with a report on the Robert Louis Stevenson Middle School. She began her report by recognizing the new pick-up and drop-off procedure implemented at the middle school. The new measures have ensured a quick and safe way to drop off and collect students. Trustee Haug also shared the success of the new salad bar at RLS.

Lastly, Trustee Haug reported that the new schedule is being embraced by students and staff alike.

B. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

BUDGET COMMITTEE: Trustee Haug reported on the November 9, 2016 Committee Meeting. She reported that there was healthy conversation amongst the Parent Groups and SH Public Schools Foundation. There was also discussion about budget assumptions for the 2017-2018 school year.

LCAP STEERING COMMITTEE: Trustees Kerr and Smith - October 25, 2016 Committee Meeting

BOARD POLICY COMMITTEE: Trustees Conwell reported that the Committee met on November 8, 2016 and will be bringing recommendations to the Board.

FACILITIES COMMITTEE: Trustees Haug reported on the October 19, 2016 Committee Meeting and shared that her recommendations will be brought to the Board at this evening's meeting.

Dr. Wilson asked for two Board Members to volunteer as members of the Academic Calendar Committee. Trustees Haug and Conwell volunteered.

C. STUDENT REPRESENTATIVE TO THE BOARD

Student Representative to the Board, Cristian Maldonado provided the Board with update on the activities at each of the school sites.

D. SUPERINTENDENT'S REPORT

Dr. Wilson provided the Board with information on the activities which occurred in observance of Red Ribbon Week. Dr. Wilson also invited the Board and Public to the the Fall Drama performance of "You Can't Take It With You". Opening night was Thursday, November 10, 2016 with performances extending until Sunday, November 13th. Dr. Wilson then invited the St. Helena School Community to the Grand Opening Celebration for the St. Helena Performing Arts Center on Tuesday, November 29, 2016 at 4:00PM. Refreshments will be offered, tours will be provided, and the Drama and Music classes will be performing. In closing, Dr. Wilson reminded the community of the November 30, 2016, deadline for District of Choice applications for the 2017-2018 school year.

E. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The Principal's Report from the SHHS is attached to the Board agenda.

F. ROBERT LOUIS STEVENSON MIDDLE SCHOOL'S REPORT TO THE BOARD

The Principal's Report from RLS is attached to the Board agenda.

G. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The Principal's Report from the SHES is attached to the Board agenda.

H. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The Principal's Report from the SHPS is attached to the Board agenda.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD ON OCTOBER 13, 2016

B. APPROVAL/RATIFICATION OF CONTRACTS UNDER \$25,000

C. APPROVAL/RATIFICATION OF FIELD TRIPS

D. APPROVAL/RATIFICATION OF SCHOOL-CONNECTED ORGANIZATIONS TO RAISE FUNDS FOR DISTRICT STUDENTS

E. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS # 19 THRU 23, FY 16/17.

F. APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT, AUGUST 2016 - OCTOBER 2016

G. DISPOSAL OF SURPLUS PROPERTY

Trustee Kerr requested to remove item 9G. Disposal of Surplus Property. Chief Business Official (CBO) Stubbs provided the Board with additional information on item 9G of the Consent Agenda. She reported that after further research, the Carnegie materials are being donated to the middle school. For future reports, she will have items that fall under that category removed. CBO Stubbs also reported that she would note fair market value on all future requests.

The Board approved items 9A. - 9F. and item 9H. of the Consent Agenda.

Motion by Jeff Conwell, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

The Board approved item 9G. Disposal of Surplus Property.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

10. STUDENT LEARNING & ACHIEVEMENT

A. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) REVIEW - GOALS 6 & 7

The Board received a presentation from Chief Academic/HR Officer describing the progress achieved in specific goals within the LCAP. The focus of November's presentation was Goal 6: Challenge and support all students to envision and pursue their highest aspirations and Goal 7: Expect the Highest Level of Personal Excellence in Every Level of the Organization.

The presentation is attached to the Board Meeting agenda.

B. PRESENTATION ON THE ST. HELENA HIGH SCHOOL COLLEGE AND CAREER READY REPORT

The Board received the annual report on College and Career Readiness from the Principal of St. Helena High School, Mr. Ben Scinto. The presentation is attached to the Board agenda.

C. PRINCIPAL REPORTS ON THE LOCAL CONTROL ACCOUNTABILITY (LCAP) SITE PLANS

As a component of the Local Accountability Control Plan (LCAP), principals from each site have selected goals of the LCAP and created a template to show measurable student outcomes for 2016-2017. Chief Academic/Human Resources Officer, Christopher Heller, provided the Board with the site plans prepared by each principal which reflects specific targeted LCAP goals by school. Mr. Heller shared that these plans will be updated into a final presentation of LCAP goals and presented to the Board at a Study Session in May 2017. The Site Plans are attached to the Board Meeting agenda.

D. APPROVAL OF THE ST. HELENA PRIMARY SCHOOL SINGLE PLAN FOR STUDENT ACHIEVEMENT

The Board approved the St. Helena Primary School Single Plan for Student Achievement.

Motion by Jeannie Kerr, second by Jeff Conwell.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

E. PRESENTATION ON ENGLISH LANGUAGE DEVELOPMENT (ELD) AT THE ST. HELENA ELEMENTARY SCHOOL

St. Helena Elementary School Principal, Mrs. Tanya Pearson, provided the Board with a presentation on English Language Development (ELD) at the St. Helena Elementary School. The presentation is uploaded to the Board Meeting agenda.

F. PRESENTATION ON PARENT EDUCATION SCHEDULE

As part of our LCAP Goal #11 "Implement effective communication to cultivate authentic family engagement and meaningful community partnerships", the Board

was provided with information on the parent workshops that are currently scheduled for the 2016-2017 school year.

11. HUMAN RESOURCES

A. APPROVAL OF THE REVISED CUSTODIAN II JOB DESCRIPTION

The Board approved the Custodian II. Job Description, as presented.

Motion by Maria Haug, second by Jeff Conwell.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

12. BOARD RELATED ITEMS

A. INFORMATION ON THE REVISION ON BOARD POLICIES: BP 3270, BP 3550, BP 5146, BP 6142.4, BP 6146.1, BP 6164.2

Superintendent, Dr. Marylou Wilson, reported that the Board Policy met on September 21, 2016, to discuss the six Board Policies listed on the evening's agenda. Vice President Kerr pointed out that in BP 6146. 1, High School Graduation Requirements listed a high school exit exam as an existing requirement. The Board will strike that language when presenting the item at the December Board meeting for approval.

B. NOMINATION OF CALIFORNIA SCHOOL BOARDS' ASSOCIATION (CSBA) DELEGATE

President Smith provided the public with information on the role of the California School Boards' Association (CSBA) Delegate. President Smith then recommended the nomination of Vice President Kerr for the position of CSBA Delegate for Region 3-B. Vice President Kerr accepted the recommendation.

The Board nominated Jennie Kerr for California School Boards' Association (CSBA) Delegate Region 3-B.

Motion by Jeff Conwell, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

13. FACILITIES

A. SHUSD FACILITIES PROGRAM - HIGH-PRIORITY PROJECT LIST AND FUNDING PLAN: INFORMATION /POSSIBLE ACTION

B. APPROVAL OF CHANGE ORDER #8 TO THE LEASE-LEASEBACK AGREEMENT FOR THE ST. HELENA HIGH SCHOOL AUDITORIUM.

The Board approved Change Order #8 to the Lease-Leaseback agreement for the St. Helena High School Auditorium.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

C. FACILITY USE SUBCOMMITTEE RECOMMENDATION - FACILITY USE PROCEDURES

The Board approved the Facility Use Subcommittee's recommendation on facility use procedures, as presented.

Motion by Maria Haug, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

14. BUSINESS & OPERATIONS

A. CONTRACTS OVER \$25,000

The Board approved the contracts over 25,000, as presented.

Motion by Jeff Conwell, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

B. REVIEW THE GASB 45 ACTUARIAL VALUATION REPORT PREPARED BY DEMSEY FILLIGER & ASSOCIATES

The Board received a presentation on the GASB 45 Actuarial Valuation Report which was prepared by Demsey Filliger & Associates. The presentation and report are attached to the Board Meeting agenda.

15. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

The Board reviewed the list of future agenda items which include:

Annual Organizational Meeting of the Board
Video Presentation on Fall Sports
Performance by the St. Helena High School Choir & Jazz Band
AVID Report - Cornell Notes
LCAP Progress Review - Goal 9
Report on the CA Healthy Kids Survey & Physical Fitness Test
First Interim Report
Early Retirement Incentive Program Report
Monthly Facilities Budget Presentation
Report on the Technology Budget
Developer Fee Public Hearing & Resolution
Facilities Use Fee Schedule

16. ADJOURNMENT

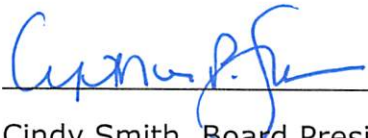
A. ADJOURNMENT

President Smith adjourned the meeting.

Motion by Jeannie Kerr, second by Maria Haug.

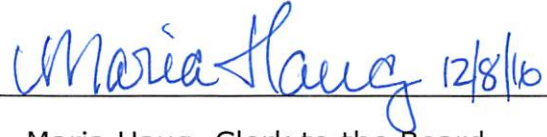
Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith



12/8/14

Cindy Smith, Board President Date
Date



Maria Haug, Clerk to the Board