

Agenda

Regular Meeting of the Board of Trustees

February 14, 2013
Closed Session 5:30 PM
Regular Session 6:30 PM
Vintage Hall
465 Main Street
St. Helena, CA 94574

The St. Helena Unified School District community is dedicated to providing opportunities and resources for all students to achieve their highest academic and social potential in a global society.

Jeff Conwell, President
Sean Maher, Vice President
Cynthia Smith, Clerk
Maria Haug, Trustee
Jeannie Kerr, Trustee
Nick Gazet, Student Representative

All documents relating to the following agenda items are available for public review in the Administrative Office of the St. Helena Unified School District and at each school site during office hours on Tuesdays and Wednesdays prior to Board meetings.

Reasonable Accommodation: Any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Board of Trustees may request assistance by contacting the District Office at 707-967-2708.

1. **CALL TO ORDER – 5:30 PM**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**
4. **CLOSED SESSION**
 - A. Conference with Labor Negotiator
Agency Negotiator: Bill McGuire
SHTA/CSEA/Management/Unrepresented
 - B. Assistant Superintendent Contract
 - C. Public Employee Discipline/Dismissal/Release/Suspension
Government Code Section 54597
 - D. Consideration of Student Stipulated Expulsion
5. **RECONVENE TO OPEN SESSION AND FLAG SALUTE – 6:30 PM**
 - A. Report of Actions Taken in Closed Session, if any
6. **PUBLIC COMMENT**

*Members of the public are entitled to speak on matters **not** on the agenda at this time. Please state your name and address and keep your comments concise, brief, and limited to*

3 minutes. *The Brown Act restricts the Board from considering any Item not appearing on the posted agenda.*

Members of the public are entitled to speak on any Item on the agenda either immediately after the Item is called by the Board President or during a Public Hearing on the subject matter opened by the Board President. Each person is entitled to speak on any agenda Item only once at any meeting, and the right to speak at the appropriate time waives any further right to address the Board on that Item at that meeting. Participation in debate on any Item before the Board shall be limited to members of the Board, although Board Members may ask members of the public for additional information. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals. Please state your name and address and keep your comments concise, brief, and limited to 3 minutes.

7. PRESENTATIONS

A. Energy Update – Dan Banowetz and Brian Clark

8. COMMUNICATION

A. Board Member Report – Maria Haug, St. Helena Primary School

B. Board Sub-Committee Reports

C. Student Board Representative's Report

D. Superintendent's Report

- 1) Superintendents' Symposium
- 2) Technology Update
- 3) Citizens Oversight Committee Meeting

E. Principals' Reports to the Board – *Written*

p. 1

9. CONSENT AGENDA – Action Items *Routine Items judged appropriate to be acted upon in one motion. If a Board Member requests that an Item be removed from the Consent Agenda, the Item will be considered under Discussion/Action Items. – Public Comment, if any*

A. Ratification of Accounts Payable Warrant Registers #62-71, FY 2012/13

p. 8

B. Approval of Personnel Register #7 12-13

p. 9

C. Approval of Minutes of the Special Joint Meeting with Howell Mountain Elementary School District of January 17, 2013

p. 11

D. Approval of the Minutes of the Regular Meeting of January 17, 2013

p. 13

E. Approval of the Minutes of the Special Board Meeting of January 18, 2013

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F. Approval/Ratification of Contracts under \$25,000

p. 19

G. Approval/Ratification of Overnight Field Trips, St. Helena High School

p. 20

H.	<u>Approval/Ratification of School-Connected Organizations to Raise Money for District Students.</u>	p. 21
I.	<u>Approval of Disposal of Obsolete and Surplus Equipment</u>	p. 22
10.	FACILITIES – <i>Public Comment, if any</i>	
A.	<u>Approval of the SHHS Pool Project and Design Project – Action Item</u> <i>The Board is asked to approve the SHHS Pool Design and Budget.</i>	p. 23
B.	<u>Approval of the Deferred Maintenance Plan – Action Item</u> <i>The Board is asked to approve the 5-Year Deferred Maintenance Plan and Projects for the 2013-14 school year.</i>	p. 25
C.	<u>Approval/Ratification of Facilities Contracts – Action Item</u> <i>The Board is asked to approve/ratify these facility improvement contracts.</i>	p. 29
D.	<u>Sale of Series C Bonds for 2010 Measure B, Resolution #12-17, and Sale of Series A Bonds for 2012 Measure C, Resolution #12-18 – Information Only</u> <i>Superintendent McGuire will present additional information concerning the Sale of Series C Bonds for 2010 Measure B, Resolution #12-17, and Sale of Series A Bonds for 2012 Measure C, Resolution #12-18.</i>	p. 30
11.	BOARD RELATED ITEMS – <i>Public comment, if any</i>	
A.	<u>Community Relations & Advocacy</u>	
1.	<u>Request to Accept Gift, Donation, or Earmarked Funds – Action Item</u> <i>Per Board Policy 3290, the Board is required to formally accept any gift donations, or earmarked funds made to the District. If the Board feels the District will be unable to fully satisfy the donor’s conditions, the gift shall not be accepted.</i> <i>The District will not provide matching funds or additional resources for Grants not fully funded.</i>	p. 40
B.	<u>Leadership</u>	
1.	<u>Approval of the 2012-13 Parent Survey – Action Item</u> <i>The Board is asked to approve the 2012-13 Parent Survey.</i>	p. 41
2.	<u>Approval of Vote for a Representative to the CSBA Delegate Assembly Election for Sub-Region 3-B – Action Item</u> <i>The Board is asked to approve a Representative to the CSBA Delegate Assembly Election for Sub-Region 3. Indira Lopez, of Calistoga Joint Unified School District, is on the Ballot.</i>	p. 42
C.	<u>Policy and Judicial Review</u>	
1.	<u>Review of Board Policy Quarterly Updates – Information Only</u> <i>The Board is asked to review the Board Policy Quarterly Updates as recommended by the California School Boards Association and the Board Sub-Committee on Board Policies.</i>	p. 46

12. PERSONNEL SERVICES – Public Comment, if any

- A. Approval/Ratification of AB 1200 Disclosure of Collective Bargaining Agreement with all Employee Groups – Action Item p. 52
The Board is asked to approve the Disclosure of Costs Related to Collective Bargaining for all Employee Groups.
- B. Approval of Final Tentative Agreement for 2012-13 with SHTA – Action Item p. 56
The Board is asked to approve the Final Tentative Agreement for 2012-13 with the St. Helena Teachers Association (SHTA).
- C. Approval of Tentative Agreement for 2012-13 with CSEA – Action Item p. 63
The Board is asked to approve the Final Tentative Agreement for 2012-13 with the California School Employees Association.
- D. Approval of Management/Confidential Salary Schedule – Action Item p. 67
The Board is asked to approve the Management/Confidential Salary Schedule as presented.
- E. Approval of Amendment to the Assistant Superintendent's Contract – Action Item p. 71
The Board is asked to approve amendment to the Assistant Superintendent's Contract.
- F. Certificated Seniority List and Update on Highly Qualified Teacher Status – Information Only p. 72
Dr. Cindy Toews will update the Board on the Certificated Seniority List and the status of the District's Highly Qualified Teachers.

13. STUDENT LEARNING AND ACHIEVEMENT – Public Comment, if any

- A. Approval of the Consolidated Application for 2012-13 – Action Item p. 75
The Board is asked to approve the Consolidated Application for 2012-13.
- B. Approval of the Final Report of the K-5 Program Evaluation Committee – Action Item p. 92
The Board is asked to approve the Final Report of the K-5 Program Evaluation Committee.

14. BUSINESS AND OPERATIONS – Public comment, if any

- A. Approval of Budget Revision 2012-13 #7 – Action Item p. 98
The Board is asked to approve Budget Revision 2012-13 #7 for the 2012-13 District budget.
- B. 2013-14 Budget Assumptions – Information Only p. 109
CBO Greg Medici will present the 2013-14 Budget Assumptions to the Board, as information. This subject will be on the March 14, 2013, Board Meeting Agenda for approval.

- 15. FUTURE AGENDA ITEMS**
- 16. PUBLIC COMMENT ON CLOSED SESSION ITEMS**
- 17. CLOSED SESSION**

- A. Superintendent's Contract

- 18. RECONVENE TO OPEN SESSION**

- A. Report of Actions Taken in Closed Session, if any.

- 19. ADJOURNMENT**

Presidents' Day Holiday Weekend
Next Regular Meeting

February 15 thru 18, 2013
March 14, 2013

AGENDA AVAILABLE ONLINE AT: <http://www.sthelenak12.ca.us>